Regular Meeting Agenda
February 18, 2014
Located at: Sauk Ricer Watershed District Office at 6:00 p.m.
Agenda Codes: BA-Board Action Required, D-Discussion Item

Time          Packet Page   BA / D
6:00  1. Call to Order & Pledge of Allegiance – President Kuseske
       6:00 PM meeting called to order by President Kuseske on 2/18/2014 at the
       District Office.

6:01  2. Additions or Corrections to the Agenda Items - President Kuseske
       Additional items or correction to be added to the agenda for action or
       information.

6:05  3. Consent Agenda (Approved by One Motion) BA
       a. Financial Report / Meeting Minutes
          1. Check Register for General Fund 101  1
          2. Revenue Guideline  3
          3. Grant & Cost Share Logs  10
          4. Expenditure Report  20
          5. January 21st Meeting Minutes  54

       b. Contracts for Approval
          Contracted With  Project / Description

       c. Board Action Items for Approval
          Grant #/ Fund #  Landowner / Project Name  $ Amount
          101 General - Multiple 01-14 Staff Phone Reimbursement  $360  60
          101 General 02-14 2014 Scholarship Award  $400  61

       d. Resolutions for Approval
          Resolution #  Title
          03-14  MAWD Dues  62
          04-14  Authorization of President to sign DNR
                  acknowledgement letter  63

       e. Grant Application Approvals
          Grant Number  Name  $ Amount

       f. Grant Payment Approvals
          Landowner / Project Name  Type  $ Amount  Fund Code  Pay To
g. **Loan Project Approvals**

<table>
<thead>
<tr>
<th>Landowner / Project Name</th>
<th>Type</th>
<th>$ Amount</th>
<th>Fund Code</th>
<th>Pay To</th>
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h. **Loan Payment Approvals**

<table>
<thead>
<tr>
<th>Landowner / Project</th>
<th>Type</th>
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i. **Appropriations**

<table>
<thead>
<tr>
<th>Payee</th>
<th>Description of Payment</th>
<th>$ Amount</th>
<th>Payment Code</th>
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<tbody>
<tr>
<td>Wenck</td>
<td>Technical Assistance – Consulting</td>
<td>$4662.00</td>
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<tr>
<td>Wenck</td>
<td>CD 51 Phase Extended Scope</td>
<td>$304.00</td>
<td>555</td>
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<tr>
<td>Wenck</td>
<td>General Engineering</td>
<td>$856.00</td>
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<tr>
<td>Wenck</td>
<td>2013 Ditch &amp; Permit Transition Support</td>
<td>$255.50</td>
<td>101</td>
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<tr>
<td>Wenck</td>
<td>Supplemental Regulatory Cd 15 &amp; 26</td>
<td>$40.00</td>
<td>530</td>
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<tr>
<td>Wenck</td>
<td>Supplemental Regulatory CD 15 &amp; 26</td>
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<tr>
<td>Wenck</td>
<td>CD 51 Bidding Documents</td>
<td>$688.00</td>
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<td>Wenck</td>
<td>CD15 and 26 Construction Services</td>
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<td>Wenck</td>
<td>CD15 and 26 2014 Construction Support</td>
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<tr>
<td>Rinke Noonan</td>
<td>Employee Matters</td>
<td>$440.70</td>
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<td>Rinke Noonan</td>
<td>Retainer</td>
<td>$600</td>
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<td>Rinke Noonan</td>
<td>Weed Harvester Project</td>
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<td>State Revolving Fund Matter – Gary Brown</td>
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<td>CD 51 Repair</td>
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<td>Rinke Noonan</td>
<td>Voss Litigation</td>
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<td>MAWD</td>
<td>MAWD Dues</td>
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4. Open Discussion from the Public

Opportunity for the public to address the SRWD Board of Managers.

5. OLD BUSINESS

a. Overall Plan Update
   Update on the upcoming BWSR hearing and discussion of attendance.

b. Springstead Update
   Discussion of the Administrator Position search. Please reference memo in packet.

c. Ditch & Permit Coordinator Position Update
   Update on the position posting.

d. CD 51 Buffer Strip Acquisition – John Kolb
   Adoption of order and guidance for property appraisal

e. Presentation of MU Charges– Andrea Plevan, RESPEC
   RESPEC representatives will give an update on the preliminary results of the effort to develop a framework for management unit charges.

f. Ditch Construction Project Bonding – John Kolb
   Discussion of the status and process for bonding regarding the ditch projects.

6. NEW BUSINESS

a. Award of CD 15 Bid
   Review of bid tabulation and Board to award project.

b. CWF Soil Erosion & Drainage Law Compliance – Presentation of Project Scope
   A short presentation regarding the drainage database and inspection grant project. Scope of services for project approval.

c. 2014 Calendar of Events and Goals & Objectives
   Presentation of information for Board approval.

d. SRF Loan Holder Bankruptcy Notice
   Discussion on the implications of a landowner with SRF Funds from the SRWD filing for bankruptcy.

7. Reports

a. Administrator’s Report – Interim Administrator Melissa Roelike
   1. Direct Deposit for Payroll

b. Attorney’s Report – John Kolb
   1. City of Osakis Attorney Letter (2) – JD2 Sediment Pond
2. Stearns CD 26: Getchell Lake – DNR Letter

c. **Engineer’s Report** - Rebecca Kluckhohn
   1. CD 26 Phase I: Construction Update
   2. Update on anticipated construction start dates for CD 26 Phase II, CD 51 & CD 15.

d. **Permit Program Report** – Tara Ostendorf
   1.

e. **Calendar Items**
   *Sign up for MAWD Legislative Days, Discussion of Informational Presentations.*

f. **Board Member Meeting Reports**

8:30 8. **Items for Next Meeting Agenda**

8:40 9. **Upcoming Meetings to be Announced**

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Meeting Description</th>
<th>Meeting Location</th>
<th>Meeting Time</th>
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<tbody>
<tr>
<td>Wed, February 19, 2014</td>
<td>Sauk Centre City Council – Weed Harvester Discussion</td>
<td>Sauk Centre City Hall</td>
<td>6:30 pm</td>
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<tr>
<td>Thurs, February 20, 2014</td>
<td>Overall Plan Final Hearing</td>
<td>Melrose City Center</td>
<td>5:30 pm</td>
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<td>Fri, March 7, 2014</td>
<td>SRWD Personnel Committee – D/P Coordinator Evaluation</td>
<td>SRWD Office</td>
<td>9:00 am</td>
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<tr>
<td>March 4 – March 6, 2014</td>
<td>MECA Conference</td>
<td>Prior Lake, MN</td>
<td>-</td>
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<tr>
<td>Mon, March 24, 2014</td>
<td>MN Assoc. of Drainage Inspectors</td>
<td>Kandi Entertainment Center, Willmar</td>
<td>9:30-2:00 pm</td>
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10. **FYI ITEMS**
   - The meeting of the MN Association of Drainage Inspectors will be held March 24, 2014 in Willmar. The SRWD is currently a member of this organization. District staff is currently not planning on attending unless directed otherwise by the Board.
   - The 2013 BWSR Annual Drainage Report has been submitted. A copy can be provided by request.
   - Staff have been meeting with partners to discuss SRWD modeling efforts with RESPEC and gaining partner input. More information will be available at a later date.

9:00 11. **Adjournment**