DRAFT AGENDA
Sauk River Watershed District Regular Meeting
Tuesday, December 13, 2011
5:00 PM – Regular Meeting – Sauk River Watershed District Office, Sauk Centre, MN
FYI ITEM IN PACKET-NO REPORT
5:00 1. Call To Order & Pledge of Allegiance-President Todd Foster
5:01 2. Additions/or corrections to the agenda items-President Todd Foster
5:05 3. Consent Agenda (approved by one motion)-President Todd Foster
       1. Cost Share Funds Log Report
       2. Loan Funds Log Report
       3. Check Register for General Fund 101
    b. November 15, 2011 Board Meeting Minutes
    c. Permits recommended for approval-None
    d. Contracts for Approval-
       (1) None
    e. Resolutions for Approval-
       37-11 Update to the Declared Public and Office Holidays Policy
       38-11 Update to the Sick, Vacation, and Personal Leave Policies
       39-11 Adoption of the Committing of Revenues Related to GASB 54 Policy
       41-11 Adoption of the Investment Policy
       42-11 Adoption of the Capitalization Policy
       43-11 Updates to the Incentive Program Policies and Procedures Handbook
       44-11 Approval of the 2012 Calendar of Events
       45-11 2012 Goals and Objectives
    f. Board Action Items for Approval-
       21-11 Fees for Document Recording with Respective Counties
       22-11 Project Earth Bussing Fees
       23-11 Lab Services for 2012
    g. Loans, Grants, Appropriations
       • Loans-

<table>
<thead>
<tr>
<th>Landowner:</th>
<th>Project Installed:</th>
<th>Action Required</th>
<th>Amount Encumbered/ Paid:</th>
<th>Fund Code:</th>
<th>Pay to:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ronald and Sherry Rolfes</td>
<td>Septic System</td>
<td>Payment</td>
<td>$7,350.00</td>
<td>224</td>
<td>Hagemeier Excavating</td>
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<tr>
<td>Tim and Rebecca</td>
<td>Septic System</td>
<td>Payment</td>
<td>$6,875.00</td>
<td>224</td>
<td>Kraemer Trucking</td>
</tr>
</tbody>
</table>

All Sauk River Watershed District meetings are handicap accessible.
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### Grants

<table>
<thead>
<tr>
<th>Landowner:</th>
<th>Project Installed:</th>
<th>Action Required:</th>
<th>Amount Encumbered/Paid:</th>
<th>Fund Code:</th>
<th>Pay To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stearns County</td>
<td>Permeable pavers</td>
<td>Payment</td>
<td>$17,293.45</td>
<td>322</td>
<td>Stearns County Auditor</td>
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<tr>
<td>Teals Supermarket</td>
<td>Raingardens and Stormwater Retention</td>
<td>Payment</td>
<td>$4,000.00</td>
<td>325</td>
<td>Anything Outdoors</td>
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<tr>
<td>Geri Winter</td>
<td>Shoreland/Riparian Restoration</td>
<td>Payment</td>
<td>$3,000.00</td>
<td>322</td>
<td>Anything Outdoors</td>
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<tr>
<td>Geri Winter</td>
<td>Shoreland/Riparian Restoration</td>
<td>Payment</td>
<td>$1,500.00</td>
<td>326</td>
<td>Anything Outdoors</td>
</tr>
</tbody>
</table>

### Appropriations

| 1. Health Partners | Premium Payment | $1,542.50 | General Fund (GF) |
| 2. Banyon | Payment Request Module Annual Support | $1,561.20 | GF |
| 3. Wenck | CD15/26 | $7276.81 | CD15/26 |
| 4. Wenck | General Engineering | $490.50 | GF |
| 5. Wenck | Overall Plan | $1,583.00 | Overall Plan |
| 6. Wenck | Backyard BMP | $3,309.67 | Backyard BMP Project |
| 7. Wenck | Cold Spring Project | $1,174.50 | Cold Spring Project |
| 8. Wenck | Lower Sauk Project | $8,058.80 | Lower Sauk Project |
| 9. Rinke Noonan | Retainer/General | $1,099.50 | GF |
| 10. Rinke Noonan | CD15/26 | $782.00 | CD15/26 |
| 11. Rinke Noonan | Weed Harvester Project | $2,257.00 | Weed Harvester Project |

5:10 | **4. Old Business** |  
(a) MAWD Annual Convention |
5:20  5.  New Business  
(a) 2011 Monitoring Program Report-Presentation by Heather Lehmkuhl  
(b) Resolution 40-11 Receipt and Deposit of Funds Policy***Policy has one paragraph that is being worked on***  
(c)  
5:35  6.  (a) Reports  

a.  Administrator’s Report-Administrator Kovarik  
   1. Overall Plan  
   2. Battlepoint Park  
   4. Training Plan/Budget  
   5. Grants Updates  
   6. Conflict of Interest Disclosure Forms  
   7. Seasonal Staffing  

b.  Attorney’s Report—John Kolb  
   1. County Assessment Fees  

5:55  c.  Ditch/Permit Inspector Report-Mike Hayman  
   (1) Permits  
   (2) Ditches  
      -County Ditch #9 Additional Work  
   (3) Assessments progress  


6:00  e.  Board Member Meeting Reports  

f.  Open Discussion for the Public  

6:15  7.  Items for Next Meeting Agenda  

6:30  8.  Adjourn  

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