



524 4th St South, Sauk Centre, MN 56378
 Phone: (320) 352-2231 Fax: (320) 352-6455
 Visit us online at: www.srwdmn.org

DRAFT AGENDA

**Sauk River Watershed District Regular Meeting
 Tuesday, March 15, 2011**

5:45 p.m. Site Visit to Dan Rieland Building

7:00 PM – Regular Meeting – Sauk River Watershed District Office, Sauk Centre

FYI ITEM IN PACKET-NO REPORT

5:45 **Tour of Dan Rieland Building in Industrial Park-Sauk Centre MN**
(Prior to meeting...please meet at 5:30 at the Dan Rieland Building...a map is enclosed.)

7:00 **1. Call To Order & Pledge of Allegiance-President Jim Rothstein**

7:01 **2. Additions/or corrections to the agenda items-President Jim Rothstein**

7:02 **3. Consent Agenda (approved by one motion)-President Jim Rothstein**

a. February 15, 2011 Regular Meeting Minutes

b. February 1-28, 2011 Financial Report

c. **Contracts for Approval-**

(1) **Lower Sauk River Enhancement Project (SRF#0240)** General Obligatory Note and Resolution Authorizing the District to borrow money from MPCA and lend money to eligible participants

(2) **Sauk River Phase III CWP Project (#SRF0242)** General Obligatory Note and Resolution Authorizing the District to borrow money from MPCA and lend money to eligible participants

(3) **Osakis Lake Enhancement Continuation Project (SRF0241)** General Obligatory Note and Resolution Authorizing the District to borrow money from MPCA and lend money to eligible participants.

d. **Resolutions for Approval –**

#16-11	CPR Training Approval for Staff and Weed Crew
17-11	Pesticide Applicator License Training Approval for Staff
18-11	MN SWCS Annual Meeting Registration for Holly Kovarik
19-11	Approval of Mailing Costs for MRBI Project Partners
20-11	Minnesota Waters Lakes and Rivers Conference Staff Attendance
21-11	Multi-state MRBI Meeting March 29 and 30 th Attendance
22-11	SRWD Scholarship Program

f. Loans, Grants, Appropriations

• **Loans-none**

(1) Cynthia Kohmen 09-20 Septic System Installation payment request \$6,000 to Tom Alexander

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(2) Robert and Charles/Mary Wehseler feedlot project loan payment request \$8,153

- **Grants-none**

- **Appropriations**

1. Health Partners \$1,771.00 Premium Payment
2. CD17 Beaver Removal \$200.00 payable to Jeff Curtis
3. Pheasants Forever Agreement \$2,500
4. Leer Consulting Public Relations \$1,625.00
5. Rodney Langaas CD15 &26 Redetermination of Benefits \$375.00
6. KDV consulting accountant continued audit \$8,392.00
7. Wenck Engineering CD24, Middle Sauk Stormwater Grant, Gen Engineering, Lower Sauk Grant \$9,965.40
8. Times Media noticing requirements for grants/loans \$744.48
9. SCSU Sports Center Frozen Waterfest Event rental of space \$500.00
10. Rinke Noonan Legal Fees General, Loan Agreements, Retainer, CD15 & 26, CD24, Audit, Clean Water Partnership projects \$3,473

4. Old Business

- 7:05 (a) CD 15 & 26 informational meeting to be held March 16, 2011 at the Albany High School Auditorium at 7:30 p.m. (short update & **hearing date set for April 13th Albany High School Auditorium**)
- 7:15 (b) Continuation of Hearing for CD24 to consider the correcting of the drainage system record (see memo and materials enclosed)
- 7:45 (c) Hearing on Grants's & Establishment of Projects:
1. ***Sauk River Stormwater Runoff Reduction and Riparian Restoration Clean Water Fund Project. Cost:*** \$544,111, with \$435,289 in grant money and \$108,822 in matching money and in-kind contributions from state and local agencies, organizations and landowners.
 2. ***Technical Assistance Clean Water Fund Project for the Mississippi River Basin Initiative. Cost:*** \$210,526, \$168,421 being in grant money and \$42,105 in matching money and in-kind contributions from state and local agencies and organizations.

7:50 **5. New Business**

- (a) MAWD Legislative Days-***Schedule will be handed out at board meeting***
- (b) 2010 River Award Results
- (c) Intern Hiring Recommendation and Discussion
- (d) Trimble Unit Discussion
- (e) 25th Anniversary Event Discussion

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- (f) New Logo Discussion
- (g) Sponsor Educational Event with Dr. Heiko Schoenfuss
- (h) Stearns County Master Gardener Brochure
- (i) Display Banners
- (j) Volunteer Monitoring Workshop
- (k) On the Water Youth Program
- (l) Cold Spring Waste Water Tour
- (m) ROCORI 6th Grade River Rally
- (n) ROCORI 4th Grade Water Fest

8:10 **6. Reports**

a. Administrator's Report-Administrator Kovarik

1. Overall Plan (Draft RFP/SOQ)-Select top four firms (packet sent separately to all Managers)
2. Health Insurance Renewal/Life AD&D/Short Term Disability Quotes for staff-**provided at the meeting**
3. Quality Assurance Project Plans-designate Administrator has approval authority for plans and can sign them.
4. Drainage Records Modernization Progress-Demo of Interactive Map
5. Discussion about U-tube video on Clean Water Funds within Metro
6. **Citizen Advisory Committee Meeting March 22, 2011 7:00 p.m.-topic SRWD Administrative Rules**
7. Silver Creek Manure Application Issue Follow up
8. Monitoring Workload-*see memo*
9. Septic System Updates Discussion (Stearns County)
10. Rain barrel Discussion
11. Budget Discussion-including 4 day work weeks?

8:30

b. Ditch/Permit Inspector Report-Michael Hayman

- (1) Permit: None
- (2) Drainage System Repairs-CD9, CD17, and CD6 (see memo)
- (3) Outstanding Ditch money received from Stearns County CD9 \$3,252.91, CD51 \$24,070.72
- (4) Rules Review-*see memo in packet*

8:45

c. Environmental Project Coordinator-Lynn Nelson

- (1) 2010 Incentive Program Summary

9:05

d. Environmental Project Technician-Tara Ostendorf

- (1) Incentive Program Policy Changes
- (2) Incentive Program Cost Share Agreement-memo in packet
- (3) Incentive Program Loan Agreement-memo in packet

9:25

e. Attorney's Report-John Kolb

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f. Calendar Items:

g. Board Member Meeting Reports

- 9:30 **h. Open Discussion for the Public**
9:45 **7. Items for Next Meeting Agenda**
9:45 **8. Adjourn**

**NEXT MEETING: Regular Meeting– March 16th (Tuesday)- Sauk River Watershed
District Office Sauk Centre MN**

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